

## **1. DOCUMENTS REQUIREMENT**

1. Duly filled in Dzongkhag Lottery Agent's application form.
2. Valid trade license copy.
3. CID card copy
4. Security Clearance.
5. A detailed business plan of how an applicant will operate as a Dzongkhag Lottery Agent.

## **2. CRITERIA FOR DZONGKHAG LOTTERY AGENT**

- ⊙ Any individual or business entity can apply as a Dzongkhag Lottery Agent.
- ⊙ Applicant must have an established business in the particular Dzongkhag they apply.
- ⊙ An applicant shall not be eligible to apply for more than one Dzongkhag.
- ⊙ Applicant should be above 18 years of age.
- ⊙ Applicant must be a Bhutanese Citizen and must not hold any criminal records.
- ⊙ The applicant's place of business activity should not to be near any educational institutions, and religious sites.
- ⊙ An applicant's existing business set up should have internet and communication facilities including computer and printing facilities. The applicant must submit a proof stating that their business set up meets all these facilities.

### **3. TERMS AND CONDITIONS:**

- ⦿ Each Dzongkhag Lottery Agent shall ensure that lottery tickets are made available in all gewogs/thromde under their Dzongkhag.
- ⦿ Each Dzongkhag Lottery Agent shall be provided with the minimum quantity of lottery tickets to be sold in their respective Dzongkhags projected based on the previous sales records maintained with BLL (Annexure I).
- ⦿ Each Dzongkhag Lottery Agent shall be issued with the total stock of lottery tickets at the time of issuance on no return basis.
- ⦿ Each Dzongkhag Lottery Agent shall be eligible for 20% commission on the total stock issued to them.
- ⦿ Dzongkhag Lottery Agents shall be offered a onetime credit at the time of first stock issuance and thereafter all accounts settlement shall be carried out 30 days after the draw.
- ⦿ Dzongkhag Lottery Agents shall be allowed to make prize payouts on behalf of BLL as per the prize claim procedures set forth by BLL.
- ⦿ Selected Dzongkhag Agent should submit a Bank Guarantee for security deposit as per the Annexure II.